

***MANDATORY***

**STAFF DEVELOPMENT**

It is the professional obligation of each employee to work for the improvement of his/her profession. Participation in organizations and activities that will further this aim is a part of each employee's professional responsibility.

It is also the obligation of the employee to work for his/her own professional improvement and to widen his/her own knowledge.

Opportunities for professional growth in the district will be provided through such means as the following:

- A. Planned in-service programs and workshops offered within the school system from time to time;
- B. Released time for visits to other classrooms and schools and for attendance at conferences, workshops and other professional meetings; and
- C. Leaves of absence for advanced educational training.

The Superintendent will have authority to approve released time for conferences and visitations and reimbursements for expenses, provided that such activities are within budget allocations for that purpose.

LEGAL REFS: OAC 3301-35-04 and 3301-35-05

Adopted: 10/2006