

**ENROLLMENT OF RESIDENT AND NONRESIDENT,  
HOMELESS, AND FOREIGN EXCHANGE STUDENTS**

A. General Policy:

Upon the recommendation of the Superintendent and approval of the Board of Education, and when space and other facilities are available, a non-resident pupil may attend the District's schools by paying the current state-established tuition rate and providing his/her own transportation. Permission for enrollment on a tuition basis will be granted only after parental conference with the Superintendent or designee and establishment of need. This privilege may be revoked if the student fails to follow the established rules and regulations.

B. Determination of Status:

It shall be the responsibility of each school principal to refer all students with non-resident parents, or where there is any question of residency, to the Superintendent of Schools for a decision as to his/her status as soon as it is known. The Board of Education reserves the right to review requests for admission of tuition students on a case-by-case basis. Any nonresident student who is under suspension or expulsion from another school system must appear for a hearing in accordance with O.R.C. §3313.66 before a decision will be made regarding his/her admission for the duration of the suspension or expulsion.

C. Eligibility for Enrollment:

Students shall be eligible for enrollment in accordance with O.R.C. §3313.64 and O.R.C. §3301.60 if the student is a child in a military family as defined in the Interstate Compact on Educational Opportunity for Military Children.

D. Homeless Students

The Board of Education will comply with the McKinney-Vento Homeless Assistance Act, 42 USC 11431 providing for a free, appropriate education, including public preschool, to each homeless child.

1. The McKinney-Vento Act defines "homeless children and youth" as individuals who lack a fixed, regular, and adequate nighttime residence. The term includes -

a. Children and youth who are:

- (1) Sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason (sometimes referred to as *doubled-up*);
- (2) Living in motels, hotels, trailer parks, or camping grounds due to lack of alternative adequate accommodations;

- (3) Living in emergency or transitional shelters;
  - (4) Abandoned in hospitals; or
  - (5) Awaiting foster care placement (until December 10, 2016).
- b. Children and youth who have a primary nighttime residence that is a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings;
  - c. Children and youth who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and
  - d. Migratory children who qualify as homeless because they are living in circumstances described above.

2. Specific Duties of the Board:

The Board shall ensure that homeless children and youths are not stigmatized or segregated on the basis of their status as homeless. Under the McKinney-Vento Act, the Board is responsible for fulfilling the following duties to homeless children and youths:

- a. Presuming that continuing the child's or youth's education in the school of origin is in the child's or youth's best interest, unless contrary to the request of the child or child's parent or guardian, or (in the case of an unaccompanied youth) the youth;
  - (1) Considering student-centered factors related to the child's or youth's best interest, including factors related to the impact of mobility or achievement, education, health, and safety of homeless children and youth, giving priority to the request of the child's or youth's parent or guardian or (in the case of an unaccompanied youth) the youth;
  - (2) If, after conducting the best interest of the child or youth presumption and considering the student-centered factors in Paragraph 1 above, the District determines that it is not in the child's or youth's best interest to attend the school of origin or the school requested by the parent or guardian, or (in the case of an unaccompanied youth) the youth, provide the child's or youth's parent or guardian or the unaccompanied youth with a written explanation of the reasons for its determination, in a manner and form understandable to such parent,

guardian, or unaccompanied youth, including information regarding the right to appeal.

- b. Providing for the immediate enrollment of a homeless child and the maintenance of student records for the child;
- c. Providing services comparable to what other students receive in the areas of transportation, Title I programs, children with disabilities, limited English proficiency, vocational and technical education, gifted and talented education, and school nutrition;
- d. Coordinating services to homeless children with other school districts, local social service agencies, and programs that assist homeless children and youth and their families;
- e. Establishing a local liaison for homeless children and youth; and
- f. Reviewing and revising policies to ensure that no policies act as barriers to the enrollment of homeless children and youths.

3. District Liaison for Homeless Children and Youth:

The local liaison for homeless children and youth is the high school guidance counselor. The liaison is responsible for ensuring that:

- a. Homeless children are identified by District personnel through outreach and coordination activities with other agencies;
- b. Homeless children are enrolled in and have a full and equal opportunity to succeed in District schools;
- c. Homeless children and their families have access to and receive educational services for which they are eligible and referrals for other appropriate services including health care, dental, mental health, and substance abuse services, housing services, and other appropriate services;
- d. Parents or guardians of homeless children are informed of the educational and related opportunities available to their children and a meaningful opportunity to participate in the education of their children;
- e. The liaison provides assistance to an unaccompanied youth with placement or enrollment decisions, considers their views, and notifies the unaccompanied youth of the right to appeal such decisions;

- f. Public notice of the educational rights of homeless children is disseminated in locations frequented by parents or guardians of such children, including areas where such children receive services, such as schools, family shelters, soup kitchens, and public libraries, in a manner and form understandable to the parents and guardians of such children;
- g. Parents or guardians of homeless children are fully informed of and assisted with accessing transportation services available to the child, including transportation to the child's school of origin;
- h. Disputes over enrollment decisions are resolved as quickly as possible after receiving notice of the dispute;
- i. District personnel providing services pursuant to this Board policy receive professional development and other support; and
- j. Ensure that homeless children and youths are informed of their status as independent students under the Higher Education Act and that they may obtain assistance from the District to receive verification for the FAFSA.

4. Procedure for Enrollment Decisions and Dispute Resolution:

If the Superintendent or designee determines that the best interest of the child requires the child to be enrolled in a school other than the school of origin or the school requested by the parent or guardian, the Superintendent or designee shall provide a written explanation to the child's parent or guardian, including the right to appeal such determination to the liaison.

The liaison shall inform the parent or guardian that they can provide written or oral documentation to support their position. The liaison shall review the issue and documentation and issue a decision in writing to the parent or guardian.

If the dispute is not resolved, the liaison shall refer the dispute to the Ohio Department of Education Homeless Consultant for the purpose of utilizing the resolution process on the state level.

E. Privacy

Information about a homeless child's or youth's living situation shall be treated as a student education record and shall not be deemed to be directory information.

F. Foreign Exchange Students

A non-immigrant student may be admitted into the United States in non-immigrant status under Section 101(a)(15)(F) of the Act, if

1. The student presents a SEVIS Form I-20 issued in his or her own name by a school approved by the Service for attendance by F-1 foreign students;
2. The student has documentary evidence of financial support in the amount indicated on the SEVIS Form I-20;
3. For students seeking initial admission only, the student intends to attend the school specified in the student's visa (or, where the student is exempt from the requirement for a visa, the school indicated on the SEVIS Form I-20 (or the Form I-20A-B/I-20ID); and
4. In the case of a student who intends to study at a public secondary school, the student has demonstrated that he or she has reimbursed the local educational agency that administers the school for the full, unsubsidized per capita cost of providing education at the school for the period of the student's attendance.

LEGAL REFS: O.R.C. §§3301.60, 3313.64  
McKinney-Vento Homeless Assistance Act  
20 U.S.C. §6311

Adopted: 11/21/2016