

STUDENT HEALTH SERVICES AND FIRST AID

The nurses or health service coordinator employed by the Board of Education are members of the school staff. In this capacity, they contribute to the overall educational program of the school. Since all of these functions shall have administrative and medical approval, they shall work closely with central administration, each principal in the individual schools, and with the school doctor. The nurses or health service coordinator also work with parents, teachers, administrators, school guidance personnel, doctors, dentists, and other agencies in helping students get appropriate attention for health problems. As a resource person to the teacher, the school nurses or health service coordinator help by securing health films, pamphlets, and charts.

First Aid. First aid measures are initiated by the nurses, health service coordinator, secretaries, teachers, or principals in case of emergency until the parents can take over. However, this service is limited to comfort and protection of the patient until medical evaluation and recommendation is secured. In emergency cases, the parents shall be notified as soon as possible.

Screen for Vision and Hearing. Each student's vision and hearing will be screened periodically. Students who appear to show defects in hearing or vision may be referred for screening tests at any time during the school year.

Health Histories. Nurses or the health service coordinator will attempt to compile a health history on each child so that the school gains a better understanding of the child. Parents of all children are encouraged to meet with the nurses or health service coordinator or to schedule conferences at mutually satisfactory times.

In cases where a pupil has a health condition, diagnosed by a health department nurse or by any qualified physician as a communicable disease or condition posing a threat to the health of other pupils or employees, the building principal, may, on behalf of the Board of Education, exclude such pupil from school and may require the parent or guardian of the pupil to provide a doctor's statement that the communicable condition no longer exists and that there is no danger to other students, before permitting the pupil to return to school.

The school nurse or health service coordinator shall perform all first aid and emergency care. In the event that the school nurse is not available, the chain of responsibility for administration of first aid shall be as follows:

- A. Principal/administrator (or secretary under direction of administrator).
- B. Guidance counselor.
- C. Physical education teacher.
- D. Other properly trained personnel.

If the injury is minor, one of the designated staff members may administer first aid in accordance with the posted instructions. In the event of a serious injury to a student, the family or guardian shall be notified as soon as possible.

First aid shall be administered only as needed to students and employees who are injured or become ill, during school hours. Students who become ill may be excused. Parents shall be contacted for transportation home.

Records are to be kept on all injuries which occur while students are on school property or at school-sponsored or controlled activities.